

Plymouth-Canton Education Foundation

CLASSROOM ENHANCEMENT GRANTS

WINTER 2023 APPLICATION INFORMATION & GUIDELINES

We are excited to open a special round of Classroom Enhancement Grants for Fall 2023! We fund innovative experiences initiated and led by teachers and staff throughout Plymouth-Canton Community Schools.

Important Dates

MONDAY, SEPT 25, 2023
Application Opens

FRIDAY, OCT 20, 2023
Submission Deadline

WEEK OF NOV 13, 2023
Awards Announced

WEDNESDAY, MAY 1, 2024
Expenditure Deadline

WEDNESDAY, MAY 15, 2024
Final Reports Due



Grant Evaluation Criteria

- Is the project innovative; does it offer a unique approach to learning or teaching?
- Are the goals, objectives, outcomes and benefits to student learning clearly identified?
- Does the project address curriculum standards and enhance PCCS curriculum goals?
- What impact will the project have on the classroom, the teachers and, most importantly, the students?
- Can successful projects be replicated in other classrooms or schools?



Tips for Successful Grant Proposals

- Create well-defined, realistic and measurable program objectives.
- Include a clear implementation plan.
- Describe how the proposal supports research-informed and innovative instruction methods.
- Explain how the program/project will continue into future classes and how many students will be impacted.
- Specify an evaluation plan that is directly related to program objectives and visibly measures improvements to student performance.
- Provide complete, detailed, and correctly totaled budgetary items.
- Write for a wide audience—avoid professional abbreviations, acronyms, and terminology that might not be understood by non-teachers.
- Ensure that the program/project aligns with P-CCS curriculum expectations.

Fall 2023 Grant Review Process

- Fifteen grants at a maximum of \$1500 each will be awarded through a competitive review process by an impartial review committee including retired P-CCS Staff and PCEF board members. Members of this committee cannot be involved in submitting or assisting with grant applications.
- Decisions of the Grant Committee are deemed final.
- Any unused funds will revert back to the PCEF at the conclusion of the school year.
- The grant may be used only for the purposes intended and the project must be implemented during the 2023-2024 school year. If an issue arises, please contact PCEF immediately.

Application Requirements

- Requests for software and technology must be approved by P-CCS Tech to ensure compatibility with the district's systems, and to evaluate future technology needs or support that might be required of them. Equipment requiring long term support, including iPads, Chromebooks, printers, etc., cannot be approved for grant funding.
- Team applications must designate a lead applicant to be the contact person for each grant. The lead applicant and the applicant's building principal/administrator must sign the application.

Recipient Expectations

- Complete a written Final Summary Report due Wednesday, May 15, 2024. Report must include photos/videos of project implementation and an accounting of all disbursed grant funds.
- Possibly present to the PCEF Board of Trustees at a board meeting or fundraising event.

The PCEF (formerly EEF) is a nonprofit 501(c)(3) corporation founded in 1985 to provide financial and other support for Plymouth-Canton Community Schools students and teachers.

In the past three years, thanks to the generosity of donors, community partners, and volunteers, we have awarded more than \$100,000 in classroom grants to PCCS teachers and \$90,000 in scholarships to PCCS graduates.

Questions? christina.johnson@pccsk12.com